

Disenrollment Investigation & Grievance committee notes: May 2, 2024

Called to order @7:02pm, after relocating to Administration building

Present: Dr. Guarente, Julie Boothe, Seth Cornman, Lisa Shade, Kendra Shaffer, Patricia Johnson, 2 members of the public and 3 staff members

1. Public comment: no official public comment at this time. Open conversations continued during each topic by anyone who had input.
2. Continued Items of Discussion
 - A. Reviewed Enrollment Data organized by Lisa Shade
 - B. Who do we want to reach? What do we want to convey? Draft letter for survey attachment read. No objections to messaging. Final draft to be approved when survey ready. Julie Boothe motioned to include all disenrollments from school year 2020/2021 through current. Patricia Johnson seconded the motion. Discussion was had, and all voted in the affirmative.
 - C. What do we want to ask? We discussed prior progress on this topic. Seth again explained the safeguards to be built into the survey so we can provide anonymity and ability to know which use codes to eliminate after an email send out to cut down on mailings. Administration will help with this process so committee members will not know who did or did not respond, but have pooled data. Committee members brought suggestions on categories to include in check boxes and additional questions to be included with each category. Julie Boothe made a motion to have herself circulate the typed final wordings for review and approval before Seth begins working on the program for preview. Lisa Shade seconded. All voted in the affirmative.
 - D. How to distribute? Group discussion about previously discussed options, pros and cons of distribution options and timing. Julie Boothe made the motion to plan for a first distribution by email with a 2 week reminder email. Wait 2 weeks, eliminate accounts that have already replied and have administration mail remaining invitations to complete survey. Seth seconded. All voted in the affirmative.
 - E. New Student/ Family Survey: Proposed document was read, all had open discussion and minimal revisions were made to wording of questions. Seth Cornman made the motion to approve the survey with revisions and forward it to board for approval at next meeting. Kendra Shaffer seconded. All voted in the affirmative.
3. New Discussion Items
 - A. Teacher survey option discussed. With teacher input, decided best practice would be to offer it a few months into the school year. Not pressing at this time but will keep on future discussion items list. Suggestion made by staff to review youthtruth survey data from teachers.
 - B. IEP Survey idea discussed. Value seen in the idea, but we will wait to glean more information from disenrollment survey first.
4. New items / ideas for discussion
 - A. When surveys are going out, we should update social media and webpage.
 - B. Possibility to allow those who are disgruntled and thinking about leaving who come to us to have a survey code to fill out the survey, but have results go into a separate pool of data.

Motion to adjourn by Julie, seconded by Seth. All agreed. Meeting adjourned at 8:50

